



The Children's Hospital
University of Child Health Sciences
Ferozepur Road, Lahore Phone # (92) (42) 99230901-23 Fax # 99231560



No. P.C./ 41161 /CH&UCHS

Dated 14-09-, 2024

To

Mr. Abdul Wahab
I/C Programmer (I.T.)
Health Department, Civil Secretariat,
Lahore.

Subject: -

UPLOADING OF MINUTES OF REGISTRATION COMMITTEE MEETING REGARDING WALK-IN REGISTRATION OF BIDDERS / FIRMS FOR LOCAL PURCHASE OF MEDICINES & SURGICAL DISPOSABLES ETC. ON DAY TO DAY BASIS (LPDD) AND THROUGH LIMITED / PETTY PURCHASE THROUGH QUOTATION (LPQ) ON HEALTH DEPARTMENT FOR THE YEAR 2024-2025.

Please find enclosed herewith Minutes of the Minutes of Registration Committee Meeting regarding Walk-in Registration of Bidders / Firms for Local Purchase of Medicines & Surgical Disposable etc. on Day to Day Basis (LPDD) and Through Limited / Petty Purchase Through Quotation (LPQ) for the year 2024-2025 needs to be uploaded on Health Department website.

Your positive response will be highly appreciated.

PROF. DR. TIPU SULTAN
MBBS, FCPS, M.Sc (UK), (FRCPC (LONDON))
Prof. of Paediatric Neurology
Medical Director

MINUTES OF COMMITTEE MEETING REGARDING WALK IN REGISTRATION OF BIDDERS / FIRMS FOR PURCHASE OF MEDICINES & SURGICAL DISPOSABLES ETC FOR LOCAL PURCHASE OF DAY TO DAY BASIS (LPDD) AND THROUGH LIMITED / PETTY PURCHASE THROUGH QUOTATION (LPQ)

In compliance of letter No. 39584-88/CH&UCHS dated 05-09-2024, Registration Committee meeting was held on 07-09-2024 at 12:00 Noon under the chairmanship Dr. Tipu Sultan Medical Director, in the Syndicate room of the admin block The Children's Hospital & University of Child Health Sciences, Lahore regarding Walk In Registration of Bidders / Firms for Purchase of Medicines & Surgical Disposable etc For Local Purchase Of Day To Day Basis (LPDD) and Through Limited / Petty Purchase Through Quotation (LPQ) on PITB's online portal.

Following officers attend the meeting:-

1. Prof. Dr. Tipu Sultan
Medical Director
2. Dr. Faeza Hasnain
Drug Controller
Chief Pharmacist
3. Israr ul Haq
Deputy Director Finance
4. Mst. Shaista Jamil
Hospital Pharmacist
Manager Surgical Disposables Store
5. Mst. Rohina Batool
Hospital Pharmacist
Manager Medicine Store
6. Rana Adnan Ali
Deputy Drug Controller
Purchase Officer

AGENDA OF MEETING:-

1. Registration and Renewal of Bidders / Firms for Local Purchase of Medicine / Surgical Disposable etc on Day to Day basis (LPDD).
2. Registration and Renewal of Bidders / Firms for Purchase of Medicine / Surgical Disposable etc through Limited / Petty Purchase through Quotation (LPQ)
3. Renewal of existing LPDD Bidders / Firms.
4. Renewal of existing LPQ Bidders / Firms.

PROCEEDINGS

Meeting started with the name of Allah almighty with the recitation of verses of the Holy Quran.

Purchase Officer briefed the committee regarding evaluation criteria mentioned in the Prequalification / Walk in Registration documents.

The committee evaluates the bids as per evaluation criteria mentioned in the bidding documents submitted by the Firms and made the following recommendation.

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MINUTES OF COMMITTEE MEETING REGARDING WALK IN REGISTRATION OF BIDDERS / FIRMS FOR PURCHASE OF MEDICINES & SURGICAL DISPOSABLES ETC FOR LOCAL PURCHASE OF DAY TO DAY BASIS (LPDD) AND THROUGH LIMITED / PETTY PURCHASE THROUGH QUOTATION (LPQ)

1 (a). Walk-in Registration of Bidders / Firms for Local Purchase of Medicines & Surgical Disposable etc. On Day To Day Basis (LPDD)

| Sr. No. | Knock Down Criteria | 1 | 2 |
|---------|---|--|--|
| | | M/s Wali Medicine Company | M/s Shifa Pharmacy |
| i. | Applicant vendor shall have valid drug sales license issued on Form 9 by the licensing authority. | Compliance | Compliance |
| ii | Performance Guarantee Rs. 50,000/- in the shape of Call Deposit Receipt (CDR) in favor of The Medical Director of The Children's Hospital & UCHS, Lahore to be submitted by the individual interested applicant. | Compliance | Compliance |
| iii | Sales of drugs shall be under the supervision of qualified pharmacist. | Compliance | Compliance |
| iv | Discount shall be as per the LP Guidelines of SHC&ME Department. | Non-Compliance | Compliance |
| v | Location of the pharmacy shall be within 10 Km radius of the hospital. | Non Compliance (12.6 Km) | Compliance |
| vi | Undertaking on a Stamp Paper of Rs. 100 value regarding the following: a. That proprietor / applicant vendor has read and agreed with all the terms & conditions of Local Purchase on Day to Day basis. b. That applicant vendor, upon registration, shall actively participate in the daily LPDD bidding process. In case he does not participate in the bidding process for five consecutive days, his registration shall be suspended by the hospital. c. That the applicant vendor is not blacklisted by any department. d. That the applicant vendor shall bound to supply the items 24 hours a day / 7 days a week in case of any emergency / crises. | Compliance Compliance Compliance Compliance | Compliance Compliance Compliance Compliance |
| vii | Affidavit by the proprietor / applicant vendor shall be duly attested by the Notary Public to the effect that the Pharmacy / proprietor is not involved in sale of spurious / substandard drugs / stolen / theft Government supplies. | Non Compliance | Compliance |
| viii | Pharmacy shall have minimum one year experience of sale of medicines / surgical disposables etc. | Compliance | Compliance |
| ix | Good storage conditions to be verified through inspection by the procuring agency. | - | Compliance |
| x | Financial soundness to be determined by the procuring agency keeping in view the value of procurement of medicines / surgical disposables etc. on day to day basis. | Non Compliance | Compliance |
| xi | Applicant vendor is an active taxpayer. | Compliance | Compliance |

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MINUTES OF COMMITTEE MEETING REGARDING WALK IN REGISTRATION OF BIDDERS / FIRMS FOR PURCHASE OF MEDICINES & SURGICAL DISPOSABLES ETC FOR LOCAL PURCHASE OF DAY TO DAY BASIS (LPDD) AND THROUGH LIMITED / PETTY PURCHASE THROUGH QUOTATION (LPO)

| Sr. No. | Known Down Criteria | 1 | 2 |
|---------|---|---------------------------|--------------------|
| | | M/s Wali Medicine Company | M/s Shifa Pharmacy |
| xii | Applicant vendor shall have the computerized inventory management software to monitor the inventory and record of sale / purchase of medicines / surgical disposables etc. and proper human resource for management and timely transportation of LP indent items. | Non Compliance | Compliance |
| xiii | Physical inspection of the pharmacy before registration by the hospital for verification of submitted information and compliance of Good Storage practices. | - | Compliance |
| | Status: | Not Qualify | Qualify |

Comments

Two Firms participated in the bid i.e. M/s Wali Medicine Company & M/s Shifa Pharmacy. M/s Shifa Pharmacy was declared qualified whereas M/s Wali Medicine Company did not fulfill clause # 4, 5 & 7 of knock down criteria and was declared not qualified.

Marking Criteria

| Sr. No. | Parameter (s) | | Allocated Marks | Marks Obtained |
|---------|--|--|-----------------|----------------|
| 1 | Financial status | 10 Millions or above | 20 | 10 |
| | | 05-10 Millions | 15 | |
| | | Less than 05 Millions | 10 | |
| 2 | Value of the inventory at the time of inspection | 10 Million or more | 20 | 10 |
| | | 7.5 Million or more | 15 | |
| | | 05 Million or more | 10 | |
| 3 | Past performance experience | Worked as LP day to day contractor in public sector teaching Hospitals more than 05 years | 20 | 10 |
| | | Worked as LP. Day to day contractor in public sector teaching Hospital 02-05 years | 15 | |
| | | Worked as LP. Day to day contractor in public sector teaching Hospital 02 years | 10 | |
| 4 | Storage conditions of the applicant pharmacy | a. Dedicated cold chain facility with temperature recording on thrice time a day basis (2° to 8°) along with maintenance of temperature data properly (10 marks). b. Operational Air Conditioning with complete Backup (Generator or Double Connection) (10marks). c. Maintenance of Controlled Drug Registers and other condition as laid down in the applicable Punjab Drug Sale Rules (10 marks). | 30 | 30 |

Handwritten signatures and initials:
 W. V. N. J. A. E. W.

| Sr. No. | Parameter (s) | | Allocated Marks | Marks Obtained |
|-------------------------------|-----------------------|---|-----------------|----------------|
| 5 | Supply chain facility | Temperature Sensitive/Thermo Labile Carriers Facility to supply sensitive drugs/items from the Pharmacy to the Hospital Premises. | 10 | 10 |
| Qualifying Marks = 60% | | | 100 | 70 |
| Status | | | | Qualify |

2. **Renewal of Existing LPDD Bidders / Firms**

Six Firms mentioned below already registered for LPDD in The Children's Hospital, Lahore. Five Firms submitted applications for renewal of their registration for upto 30-09-2025 whereas M/s Waqar Medics Plus submit request for withdrawal as LPDD vendor and release their performance guarantee of amounting Rs. 50,000/- already deposited with the bid.

| Sr. No. | Already Existing LPDD Vendors | Sr. No. | Vendors applied for Renewal of Registration |
|---------|--------------------------------------|---------|---|
| 1 | M/s Waqar Medics | 1 | M/s Waqar Medics |
| 2 | M/s Cardiac Care Pharmacy | 2 | M/s Cardiac Care Pharmacy |
| 3 | M/s Punjab Medical Services Pharmacy | 3 | M/s Punjab Medical Services Pharmacy |
| 4 | M/s Decent Pharmacy | 4 | M/s Decent Pharmacy |
| 5 | M/s Model Pharmacy | 5 | M/s Model Pharmacy |
| 6 | M/s Waqar Medics Plus | | |

Comments:-

The Committee unanimously decided to renew the registration of the Firm's applied for renewal keeping in view of their satisfactory performance in the hospital.

3. **Walk-in Registration of Bidders / Firms Purchase Of Medicines & Surgical Disposables etc. Through Limited / Petty Purchase through Quotation (LPQ)**

Bid Evaluation of Bidders / Firms for LPQ

| Sr. No. | Known Down Criteria | 1 | 2 | 3 | 4 |
|---------|--|--------------------|-------------------------------|--------------------|-------------------|
| | | M/s HS Enterprises | M/s Irshad Ul Haq Enterprises | M/s MTM Associates | M/s S.A. Knitwear |
| 1 | Applicant shall have valid Drug Manufacturing License (DML) / Drug Sales License (DSL) on form 11 of Punjab Drug Rules 2007, issued by the concerned licensing authority. | Compliance | Compliance | Compliance | Compliance |
| 2 | Manufacturing / Sales of drugs must be under the supervision of Qualified Pharmacist. | Compliance | Compliance | Compliance | Compliance |
| 3 | Affidavit duly attested by Notary Public to the effect that the applicant is not involved in sale of spurious / substandard drugs or theft / selling of government owned supplies. | Compliance | Compliance | Compliance | Compliance |

Handwritten signatures and initials are present below the table.

| Sr. No. | Known Down Criteria | 1 | 2 | 3 | 4 |
|----------------|--|--------------------|-------------------------------|--------------------|-------------------|
| | | M/s HS Enterprises | M/s Irshad UI Haq Enterprises | M/s MTM Associates | M/s S.A. Knitwear |
| 4 | Undertaking on a Stamp Paper of Rs. 100 value regarding the following:- a. That the applicant for registration is not blacklisted. b. That the applicant has read and agreed with all the terms & conditions of the policy of online purchase of goods through Limited Purchase through Quotation (LPQ). c. That the applicant follows Good Distribution and Storage Practices. | Compliance | Compliance | Compliance | Compliance |
| | | Compliance | Compliance | Compliance | Compliance |
| | | Compliance | Compliance | Compliance | Compliance |
| 5 | The applicant for registration should be an active tax payer. | Compliance | Compliance | Compliance | Compliance |
| 6 | The applicant for registration is required to have computerized inventory management / software to monitor the inventory and record of sale / purchase of medicines / surgical disposables and proper human resource and transportation for in-time service delivery. | Compliance | Compliance | Compliance | Compliance |
| Status: | | Qualify | Qualify | Qualify | Qualify |



Comments:-

Four Firms participated in the bid i.e. M/s HS Enterprises, M/s Irshad UI Haq Enterprises, M/s MTM Associates & M/s S.A. Knitwear. All Firms were declared qualified as per knock down criteria mentioned in the document.

4. Renewal of Existing LPQ Bidders / Firms

Seventeen Firms mentioned below already registered for LPQ in The Children's Hospital, Lahore. Thirteen Firms submitted applications for renewal of their registration upto 30-09-2025, whereas M/s Oncolink Pharma Distributors, M/s Impressive Pharma (Pvt) Ltd., M/s Tradeworx & M/s Sameed Enterprises submit application regarding discontinuation / withdrawal as LPQ vendors in the hospital & request to release their performance guarantees of amounting Rs. 50,000/-.

| Sr. No. | Already Existing LPQ Vendors | Sr. No. | Vendors applied for Renewal of Registration |
|---------|----------------------------------|---------|---|
| 1 | M/s Yasir's Distribution Network | 1 | M/s Yasir's Distribution Network |
| 2 | M/s Ever-X | 2 | M/s Ever-X |
| 3 | M/s Allied Health Care | 3 | M/s Allied Health Care |
| 4 | M/s Ammaz Enterprises | 4 | M/s Ammaz Enterprises |
| 5 | M/s Al-Rehan Pharma | 5 | M/s Al-Rehan Pharma |
| 6 | M/s Zia Enterprises | 6 | M/s Zia Enterprises |
| 7 | M/s Al-Waali Care Concepts | 7 | M/s Al-Waali Care Concepts |

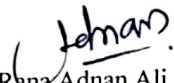
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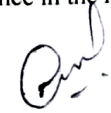
**MINUTES OF REGISTRATION COMMITTEE MEETING REGARDING WALK IN
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DISPOSABLES ETC FOR LOCAL PURCHASE OF DAY TO DAY BASIS (LPDD) AND
THROUGH LIMITED / PETTY PURCHASE THROUGH QUOTATION (LPQ)**


| Sr. No. | Already Existing LPQ Vendors | Sr. No. | Vendors applied for Renewal of Registration |
|---------|------------------------------------|---------|---|
| 8 | M/s Malvent International | 8 | M/s Malvent International |
| 9 | M/s Waqar Medic's Centralized | 9 | M/s Waqar Medic's Centralized |
| 10 | M/s Mediwaves (Pvt) Ltd | 10 | M/s Mediwaves (Pvt) Ltd |
| 11 | M/s Cardiac Care | 11 | M/s Cardiac Care |
| 12 | M/s Eastern Medical Care (Pvt) Ltd | 12 | M/s Eastern Medical Care (Pvt) Ltd |
| 13 | M/S Tech Zone | 13 | M/S Tech Zone |
| 14 | M/s Oncolink Pharma Distributors | | |
| 15 | M/s Impressive Pharma (Pvt) Ltd. | | |
| 16 | M/s Tradeworx | | |
| 17 | M/s Sameed Enterprises | | |


Comments:-


The Committee unanimously decided to renew the registration of the Firm's applied for renewal keeping in view of their satisfactory performance in the hospital.

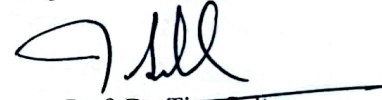

Rana Adnan Ali
Deputy Drug Controller
Purchase Officer


Mst. Rohina Batool
Hospital Pharmacist
Manager Medicine Store


Mst. Shajista Jamil
Hospital Pharmacist
Manager Surgical Disposables Store


Israr ul Haq
Deputy Director Finance


Dr. Faeza Hasnain
Drug Controller
Chief Pharmacist


Prof. Dr. Tipu Sultan
Prof. of Paediatric Neurology
Medical Director

INSPECTION REPORT OF M/S SHIFA PHARMACY PARTICIPATED IN PREQUALIFICATION / WALK IN REGISTRATION FOR LOCAL PURCHASE OF MEDICINES / SURGICAL DISPOSABLES ETC. ON DAY TO DAY BASIS (LPDD) THROUGH ONLINE PITB'S PORTAL

In compliance of letter No. PC/40306-07/CH&UCHS dated 09-09-2024, inspection committee of the following members is hereby constituted to inspect the premises of M/s Shifa Pharmacy situated at Ibrahim Trade Center, I Abik Block Garden Town, Lahore.

1. Dr. Faeza Hassnain
Drug Controller
Chief Pharmacist
2. Israr ul Haq
Deputy Director Finance
3. Mst. Shaista Jamil
Hospital Pharmacist
Manager Surgical Disposables Store
4. Mst. Rohina Batool
Hospital Pharmacist
Manager Medicine Store
5. Rana Adnan Ali
Deputy Drug Controller
Purchase Officer / Co-ordinator

The committee visited the premises of M/s Shifa Pharmacy on 11-09-2024 and made the following recommendations as per evaluation criteria mentioned in the prequalification document.

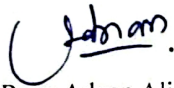
| Sr. No. | Known Down Criteria | Status |
|---------|---|------------|
| i. | The Interested applicant vendor shall have valid drug sales license issued on Form 9 by the licensing authority. | Compliance |
| iii. | Sales of drugs shall be under the supervision of qualified pharmacist. | Compliance |
| viii. | Pharmacy shall have minimum one year experience of sale of medicines / surgical disposables etc. | Compliance |
| ix. | Good storage conditions to be verified through inspection by the procuring agency. | Compliance |
| x. | Financial soundness to be determined by the procuring agency keeping in view the value of procurement of medicines / surgical disposables etc. on day to day basis. | Compliance |
| xii. | Applicant vendor shall have the computerized inventory management software to monitor the inventory and record of sale / purchase of medicines / surgical disposables etc. and proper human resource for management and timely transportation of LP indent items. | Compliance |
| xiii. | Physical inspection of the pharmacy before registration by the hospital for verification of submitted information and compliance of Good Storage Practices. | Compliance |

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**INSPECTION REPORT OF M/S SHIFA PHARMACY PARTICIPATED IN
PREQUALIFICATION / WALK IN REGISTRATION FOR LOCAL PURCHASE ON DAY TO
DAY BASIS (LPDD)**

MARKING PARAMETERS:-

| Sr. No. | Parameter (s) | Allocated Marks | Marks Obtained |
|---------|---|-----------------|----------------|
| 2. | Value of the inventory at the time of inspection | 20 | 10 |
| | 10 Million or more | 20 | |
| | 7.5 Million or more | 15 | |
| | 05 Million or more | 10 | |
| 4 | Storage conditions of the applicant pharmacy | 30 | 30 |
| | a. Dedicated cold chain facility with temperature recording on thrice time a day basis (2° to 8°) along with maintenance of temperature data properly | 10 | |
| | b. Operational Air Conditioning with complete Backup (Generator or Double Connection) | 10 | |
| | c. Maintenance of Controlled Drug Registers and other condition as laid down in the applicable Punjab Drug Sale Rules. | 10 | |
| 5 | Supply chain facility | 10 | 10 |
| | Temperature Sensitive/Thermo Labile Carriers Facility to supply sensitive drugs/items from the Pharmacy to the Hospital Premises. | 10 | |



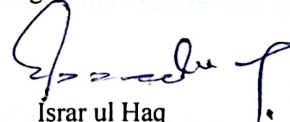
Rana Adnan Ali
Deputy Drug Controller
Purchase Officer / Co-ordinator



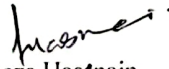
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Manager Medicine Store



Mst. Shaista Jamil
Hospital Pharmacist
Manager Surgical Disposables Store



Israr ul Haq
Deputy Director Finance



Dr. Faeza Hasnain
Drug Controller
Chief Pharmacist

Submitted for information and approval please.



Medical Director