

MINUTES OF THE PRE BID MEETING FOR THE PURCHASE OF ANNUAL SERVICE & MAINTENANCE CONTRACT FOR OPERATION OF EXISTING HVAC SYSTEM (WITHOUT PART) HELD ON 05-08-2021 AT 11:30 A.M. IN THE CONFERENCE ROOM OF THE ADMIN BLOCK IN THE CHILDREN'S HOSPITAL, LAHORE.


1. Bids regarding the purchase of Annual Service & Maintenance Contract for Operation of Existing HVAC System (without part) was advertised vide bid notice No./ P.C/34677/ CH&ICH dated 17-07-2021.
2. Tender Published in newspaper The Nation on 21-07-2021 & Jang on 24-07-2021 under IPL No.7290 as well as on 28-07-2021 PPRA website and ready for sale.
3. As per advertised bid a Pre-Bid Meeting held on 05-08-2021 at 11:30 am (As per schedule already given in the advertisement). The meeting started with the recitation of Holy Quran.
4. Detailed discussions made by the Pre-Bid Committee with the representative of the firms and observations were discussed in detail and following recommendations / clarifications were made by the committee.


Request submitted by M/s NIE	Clarification from Committee
If contractor will record and monitor temperature and humidity of all the rooms in each shift then more work force is required as compare to which is mentioned in the bidding documents.	Temperature and humidity can be monitor on alternative days in single shift.
If contactor have to arrange chemical dosing of chilled water then estimated cost is comparative low and difficult for vendor to bear.	Chemicals will be provided by the hospital.
Gases may be provided by the hospital?	Hospital will provide gases.
ISO certification may be excluded, as work will be carried out in hospital.	ISO certification is excluded from technical evaluation criteria now.
Spare parts and back end inventory points should be more elaborated.	Inventory of spare parts include all minor parts, required for day to day operation of HVAC for example: belts, fuses, grease etc.
Management system as written in technical evaluation criteria should be more elaborated.	Management system mention in technical evaluation criteria means ,criteria / protocol/ check list of corrective maintenance, preventive maintenance, repair proceeding and inspection (boilers of HVAC system) all chillers.
Support structure.	Support structure means technical support hierarchy from technician level to expert/ professional level So, we can contact with the person according to the situation.
The estimate cost is less	Scope of work is reduced, since expenses of chemicals & gases will be borne by the hospital.
Request to remove parts supply motor winding chemical / electronic, FCU,s etc.	Minor parts will be the responsibility of vendor like belts, grease, fuses etc, including motor winding. However major work is not included in the cost of operations of HVAC.
Marking of experience should be on the basis of number of years served in relevant field instead of number of institutions served as the nature.	Marking is based on number of years of business by any firm. As well as separate number for institutions.
Absorption chiller and steam fired chillers in all institution will remain same in reference to technology and methodology.	Any type of chiller experience will be considered as HVAC experience.

Bid Validity: Bid validity is 90 days.


GREAVES: Cost of chemicals will be bear by the hospital. Cylinder will be provided by the hospital.


Note: Amended technical evaluation criteria is attached as Annexure-A.



Engr. Irfan Haider
Bio Medical Engineer/ Purchase Officer /
Co-ordinator


Engr. Shujaaf Ali
Bio Medical Engineer


Dr. Ali Abuzar
DMS (Maintenance)


Javed Iqbal
Director Finance


Dr. Tahir Sultan
Prof. of Paediatric Neurology /
Head of Neurology Department/
Chief Purchase Officer

* Motor winding come under major repair, and we have previous history as well, In my view motor winding is not considered as minor work. 

PART 2 (Amended technical evaluation criteria Annexure-A)

Serial No.	Description	Category Points
1	HVAC Experience	
1.1	5 years' experience	10
	6 or above years' experience	20
	Details of current contracts HVAC (Institution)	
	1-3 inst	10
	4 or Above	15
2	Financial Status 10 million or above	5
2.1	Banks account management certificate	5
2.2	Audit account 3 years	3
4	Technical/ Engineering Capacities for HVAC system 1 DAE=1 mark 1 Technologist=1.5 marks 1 PEC Registered Engineer =2.5 marks	12
5	Specific Tools for HVAC	10
7	Spare Part and Backup for installed Base Inventory	10
8	Management Systems (Service records/ Installed base management / others) in Place	10
9	Support structure	10
GRAND TOTAL/STATUS		100

[Handwritten signature]

[Handwritten signature]

[Handwritten signature]

[Handwritten signature]

[Handwritten signature]